MIDTERM REPORT TIMELINE

Milestones, ownership and evidence requirements

8	5 Mar	2030
Major milestones	Official submission	Next ISER

SUBMISSION STANDARD Section leaders submit raw data and evidence lists directly to the ALO. Evidence must be readable, accessible, clearly named PDFs with active links.

Delivery roadmap

24 Aug 2026	**Template distribution**	ALO distributed the report template to writing section leaders.
10 Sep 2026	**Data and evidence**	Writing Team / Section Leaders submit raw data and evidence lists to the ALO. Note: SLT, Malintha, Marlene.
10 Oct 2026	**Full section drafts**	Writing Section Leaders submit fully compiled section drafts.
30 Oct 2026	**Draft 1**	Submit Draft 1 for review with the President.
3 Nov 2026	**BOR preparation**	Writing Section Leaders and President integrate feedback and prepare the November BOR update.
11 Jan 2027	**Liaison review**	ACCJC Liaison Officer and ALO conduct a formal review.
18 Jan 2027	**Final review**	Writing Section Leaders conduct final review of the compiled report.
25 Jan 2027	**Community review**	Explain the process, provide a status update and request community feedback.
5 Mar 2027	**Official submission**	Final Midterm Report submitted to ACCJC.

LOOKING AHEAD Institution Self-Evaluation Report (ISER) planned for 2030. Retain the previous ISER as a reference source and maintain evidence continuity.