COLLEGE OF MICRONESIA-FSM

BOARD POLICY NO. 3102

Major Subject Area

Date Adopted: 2001

Date Revised: 30 April 2015

Date Reviewed: 30 April 2015; 3 Dec. 2020

~~The program in which students plan to earn their degree or certificate is the major subject area. Every student is required to declare a major in order to graduate. Students who have questions or have not yet determined their career or educational goals are urged to consult with a counselor prior to enrolling or during their first semester.~~

~~As the courses in the various majors are offered in sequence over several semesters, students are required to consult with a counselor or academic advisor before changing a major to avoid disrupting their program of study and lengthening their total time in college.~~

References:

COM-FSM General Catalog 2025–2026 (*Degree, Certificates, Graduation and Transfer Requirements*)

COM-FSM Curriculum and Assessment Handbook

ACCJC Accreditation Standard II.A (Learning Outcomes, Program Completion, and Academic Pathways)

POLICY STATEMENT

The program in which a student intends to earn a degree, third-year certificate, or certificate of achievement constitutes their **Major Subject Area**. To ensure clear academic pathways and support timely program completion, every degree- and certificate-seeking student is required to declare a major subject area upon admission or by the end of their first term of enrollment.

All academic majors and program requirements are defined in the current *COM-FSM General Catalog*.

GUIDELINES AND COMPLIANCE

1. **Declaration and Program Requirements**
    - Students must complete the specific general education and major course requirements outlined in the catalog year active at the time of their program declaration or readmission.
    - Baccalaureate, Associate, and Certificate programs are structured to ensure student achievement of defined Program Learning Outcomes (PLOs) and Student Learning Outcomes (SLOs) as aligned with ACCJC Standard II.A.
2. **Change of Major**
    - Students seeking to change their declared major subject area must consult with an academic advisor or career counselor prior to initiating the change to evaluate course applicability, financial aid implications, and graduation timelines.
    - Changes of major must be formally processed through the Office of Admissions and Records (OAR) using the prescribed administrative procedures.
3. **Academic Advising and Guidance**
    - Academic advisors shall assist students in maintaining alignment with their academic pathways and tracking progress toward degree/certificate completion within expected timeframes.

RESPONSIBILITY

The Vice President for Instructional Affairs (VPIA) and the Vice President for Enrollment Management and Student Services (VPEMSS), in coordination with the Office of Admissions and Records and Office of the Dean of Academic Programs across all campuses, are responsible for implementing and monitoring compliance with this policy.