COLLEGE OF MICRONESIA-FSM

BOARD POLICY NO. 6027

Tuition Waiver and Reduction

Date Adopted: 01 April 1993

Date Revised: 30 September 2010; 20 September 2018; 02 April 2020

Date Reviewed: 30 April 2015; 20 September 2018; 11 June 2025

References: Policy 003, 13 May 2013 Personnel Policy and Procedure Manual

1. TUITION WAVIER AND REDUCTION

    a. The College of Micronesia-FSM allows waiver of tuition and auditing fee up to six (6) COM- FSM credit hours each academic semester for full-time regular employees. Employees planning to take courses must receive administrative approval before registering and are limited to one course during working hours per term. An additional course may be taken outside of working hours each term. Full time regular employees will be required to pay the registration fee only.

    b. Dependents of regular employees of the college are eligible for a 50% tuition reduction for COM-FSM courses. Children dependents must be age twenty-two or younger at the time of registration for any courses to be taken pursuant to this policy. Dependents will be required to pay all fees.

2. CONDITIONS

    a. In case of a death, divorce, or termination of the employee, his/her dependent can, finish the semester without additional cost to the spouse.

    b. If the employee terminates his/her employment during the semester in which his/her dependent is enrolled in classes, the dependent can finish the semester without any additional cost.

3. DEFINITIONS

    a. **Full time Regular Employee**: An employee with an established position by the board with a regular employment contract and whose salary is assigned per annum rates.

    b. **Employee's Dependent**: An employee dependent is defined as the spouse and biological or legally adopted children of employee and/or spouse who are living in the employee's household and are financially dependent on the parents. For child dependents for the application of this particular policy, the child dependent must be age twenty-two or younger at the time of registration for any courses to be taken pursuant to this policy.

See Administrative Procedure 6027.