

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Senior Leadership Team (SLT)
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Date: April 16, 2026	Time: 10-12:30pm	Location: Pres Conf. Rm.
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Members Present: President Koroivulaono VPIS Young-Uhk VPIA Ehmes Interim VPIEQA Bing Acting VPEMSS Seneres	Members Absent: VPEMSS Oducado (Duty Travel)
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Additional Attendees:	ES II Santos, EO Dereas (via zoom), & Comptroller Togonon
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Agenda/Major Topics of Discussion: 1. Welcome by President/CEO Koroivulaono 2. Prayer by Comptroller Togonon

<p>Discussion of Agenda/Information Sharing:</p> <p>1. REPORTS:</p> <p>I. Attendees</p> <ul style="list-style-type: none"> <input type="checkbox"/> President Koroivulaono, President’s Office <input type="checkbox"/> Vice President Young-Uhk, Innovation & Sustainability (VPIS) <input type="checkbox"/> Comptroller Togonon, Business Office <input type="checkbox"/> Director Seneres representing Vice President Oducado, Enrollment Management & Student Services <input type="checkbox"/> Vice President Ehmes, Instructional Affairs <input type="checkbox"/> Interim Vice President Bing, Institutional Effectiveness and Quality Assurance (VPIEQA) <p>2. Old business</p>
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3. New Business
4. Miscellaneous
5. Adjournment

II. Administrative & Protocol Updates

- **Flag & Diplomatic Protocol:** President Koroivulaono addressed the display of flags during the Founding Day Celebration. Acting VPEMSS Seneres noted that the flags represent the 15–16 nationalities of current staff. Per the Board’s recommendation, the President directed that, per FSM diplomatic relations, the Taiwanese flag must be excluded from official COM-FSM functions moving forward.
 - **Health Assistance Training:** A review of the new MOA for health assistance training was conducted to ensure alignment with FSM Health standards across the four states.
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III. Departmental Discussions & Reports

1. Academic Affairs (VPIA Updates)

- **Early Registration Prep:** Common spaces have been identified at each campus to ensure program faculty are available for academic advising.
- **Scheduling Workshop:** Instruction Coordinators, DAP, and VPIA held a workshop to align scheduled courses with prescribed program curriculum.
- **Curriculum Reviews:** The office is preparing for the arrival of **Dr. Rentz** (April 29) to share the 21st Century Curriculum Review results and **Dr. Lee Ullman** (May 12) for curriculum transformation.
- **Academic Continuity:** In response to the Chuuk Campus closure due to Typhoon Sinlaku, the IA team has developed an Academic Continuity plan to minimize the impact on students.

2. Enrollment Management & Student Services (Acting VPEMSS Seneres)

- **Intramural Sports:** \$100,000 has remained unutilized for three years. To prevent fund revocation, a detailed performance plan and itemized budget must be presented by the June Board meeting.
- **FMI Updates:** Current enrollment is 34–35 (Target: 60). Discussions focused on recruiting a new Dean and justifying the \$900,000 budget for the Congress hearing.
- **Kosrae Campus:** Required actions include a water quality assessment and a student transportation analysis (including a potential fee).

3. Financials & Accounting (Comptroller Togonon & VPIS Young-Uhk)

- **OTP Budget Correction:** Management will conduct a reconciliation of the Office of the President’s budget to reclassify misallocated expenditures to appropriate departments.

- **Grant Management:** Plans are required to spend \$500,000 in DDFT funds and \$250,000 in Public Health funds before the **September 30** deadline.
- **Budget Reforms:** New guidelines are being developed to end the practice of "holding" salary funds from vacant positions.

4. Institutional Effectiveness, HR & IT (Interim VPIEQA Bing)

- **Personnel:** A critical vacancy for a Fiscal Officer exists at the Kosrae Campus; a pay scale reclassification is being considered to remain competitive.
- **IT & Connectivity:** Despite Starlink, Wi-Fi remains poor in areas like the bookstore. IT is directed to conduct comprehensive signal testing.
- **HR Documentation:** VPs must sign pending PPRs for approved accountant and payroll positions.

5. Facilities & Maintenance and CRE (VPIS Young-Uhk)

- **Chuuk Campus Recovery:** An estimated \$100,000 is needed for infrastructure repairs following the typhoon.
- **Infrastructure Priority:** Per accreditation requirements, **water tank construction** at the National Campus is now the top priority.

IV. Motions & Formal Decisions

- **Motion on Reclassification:** Approved the reclassification of OTP expenses to appropriate departments following reconciliation. **(Carried)**
- **Motion on Position Alignment:** Approved restructuring accountant salary grades before the FY28 budget cycle. **(Carried)**
- **Space Usage:** Approved CRE's 11.53% (\$12,000) contribution toward the Chuuk campus lease.

V. Action Items & Next Steps

- **VPEMSS:** Develop the \$100,000 intramural plan; coordinate with state sports coordinators; request solar light funding from Congresswoman Abello-Alfonso; develop a plan for the \$250,000 public health funds.
- **Comptroller:** Send budget summary/revenue tables for the Compact Management report by tomorrow; reclassify OTP expenses; meet with Consultant Liz regarding the new pay scale.
- **All VPs:** Submit fuel response plans by next Wednesday; sign all pending PPRs and SLT forms immediately.
- **President/Comptroller:** Submit the Chuuk damage assessment/insurance review to relevant government stakeholders and the landlord.

- **IT/Admissions:** Finalize Student Center IT setup and conduct early registration at the current location prior to moving files.

Adjournment: The meeting was adjourned at **12:30 PM**.

Comments/Upcoming Meeting Date & Time/Etc.:

Handouts/Documents Referenced:

College Website Link:

**Prepared by: ES II
& EO**

Date Distributed:

Approval of Minutes Process & Responses:

Submitted by:

Date Submitted:

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

1.

Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:			
Approved with conditions:			
Disapproved:			