

COLLEGE OF MICRONESIA-FSM

BOARD POLICY NO. 4708

Appeal of Financial Aid Suspension

Date Adopted: 01 April 1993

Date Revised: 28 September 2011; 27 November 2019; 09-11 June 2026

Date Reviewed: 8 September 2011; 27 November 2019; 09-11 June 2026

References:

Students determined to be ineligible for financial aid may appeal the decision by submitting a written appeal to the Chairperson of the Financial Aid Committee within ten working or business days from the date of receipt of the financial aid suspension notice. ~~may appeal determination of ineligibility by submitting an appeal in writing to the chairman of the financial aid committee within ten working days of receipt of their financial aid suspension notice. The appeal must include the following:~~

The written appeal must include the following, as applicable:

1. A clear explanation of the reasons the student failed to meet the minimum satisfactory academic progress requirements, including qualitative and/or quantitative standards, and/or failed to complete the educational objective within the maximum allowable time frame; and/or ~~Reasons for not achieving the minimum academic (qualitative and/or quantitative) requirements and/or for not completing education objective within the time frame allowed; and/or~~
2. A description of any non-academic or extenuating circumstances that affected the student's academic performance and support continued financial aid eligibility. Examples may include, but are not limited to: ~~non-academic reason why financial aid should not be terminated (e.g., illness or death in the family, personal injury or illness, or other special circumstances) with supporting documents from a doctor, counselor, and/or academic advisor.~~
 - a. Serious illness or injury of the student;
 - b. Death or serious illness of an immediate family member;
 - c. Personal or family emergency; or
 - d. Other documented special circumstances.

The appeal must be supported by appropriate documentation, which may include statements or records from a physician, counselor, academic advisor, employer, or other relevant third party.

Submission of an appeal does not guarantee reinstatement of financial aid eligibility. ~~Each appeal~~ All appeals ~~will~~ shall be reviewed individually by the Financial Aid Committee ~~on a case-by-case basis~~ to determine whether ~~or not the appeal is valid and contains~~ sufficient reasons for reinstatement ~~justification~~ and supporting documentation exist to warrant reinstatement. The decision of the Financial Aid Committee shall be final. Students will be notified in writing of the committee's decision within ten (10) working days after receipt of the complete appeal submission. ~~All appeal~~

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~~decisions are final. Students will be notified in writing of the committee's decision within ten working days after the receipt of the appeal letter of appeal by the committee.~~

Official appeal forms are available at the Financial Aid Offices on all campuses of the College.
~~Appeal letter forms are available at the Financial Aid Offices at all COM FSM campuses.~~

Reinstatement of Financial Aid Eligibility

~~If the students' financial aid eligibility has been suspended due to lack of satisfactory academic progress, it may be reinstated when they have made up ALL prior credit deficiencies and/or have achieved the required grade point average at their own expense.~~ Students whose financial aid eligibility has been suspended due to failure to meet satisfactory academic progress requirements may regain eligibility after successfully correcting all academic deficiencies at their own expense. Reinstatement may occur when the student has:

1. Achieved the required cumulative grade point average and/or completion rate standards; and/or
2. Completed all prior credit deficiencies necessary to meet satisfactory academic progress requirements.

Reinstatement of eligibility is subject to review and confirmation by the Financial Aid Office in accordance with institutional satisfactory academic progress standards and procedures at College of Micronesia-FSM.

~~Treatment of Incomplete and Withdrawal~~

~~Courses with the following grades will not be considered as successfully completed:~~

~~"F" (failure),
"I" (incomplete), and
"W" (withdrawal)~~

~~Credits will not be awarded for the course.~~

Repeated Courses

~~Courses that are repeated will count in the calculation of hours attempted and completed hours earned for the time frame. A student may attempt a course a second time and still be eligible for financial aid. However, a student will not receive financial aid after the second attempt of the same course.~~

See Administrative Procedure 4708.