

**AGENDA ITEM \_\_\_\_\_**

Internal Audit Function – Contractual Services and Funding Support

**RECOMMENDED DIRECTIVE:** The BOR hereby reviewed and approved the administration's recommendation to establish an Internal Audit Function through a contractual professional services arrangement and authorized the allocation of up to \$10,000 from the Board of Regents Budget to support the engagement of a qualified Internal Audit Consultant. The BOR further authorizes the President and Chief Executive Officer to execute the necessary contractual documents and directs the administration to provide periodic reports on the implementation and results of the internal audit function.

**DISCUSSION:**

At its December 2025 meeting, the Board of Regents directed the administration to evaluate cost-effective options for establishing or strengthening the College's internal audit function, including the use of contractual professional services in lieu of hiring a full-time Internal Auditor.

In response to this directive, the administration solicited quotations and evaluated available options. A qualified individual has been identified who can provide internal audit services through a contractual arrangement. This approach provides the College with an independent internal audit function while avoiding the long-term costs associated with establishing a full-time position.

Accordingly, the administration is requesting Board support in the amount of \$10,000 from the Board of Regents budget as partial funding for the internal audit contract. The remaining contract costs will be funded by the College. This investment will support the Board's oversight, governance, risk management, internal control, and audit compliance responsibilities.

**ACTION TAKEN:**

**VOTE:**

\_\_\_\_\_ Approved as presented  
\_\_\_\_\_ abstain

\_\_\_\_\_ aye \_\_\_\_\_ nay

\_\_\_\_\_ Approved w/ modifications

\_\_\_\_\_ Disapproved

\_\_\_\_\_ Deferred to a later meeting

**DATE:** \_\_\_\_\_