

COLLEGE OF MICRONESIA-FSM

BOARD POLICY NO. 4502

Final Grades

Date Adopted: 01 April 1993

Date Revised:

Date Reviewed: 22-24 March 2014; 27 November 2019; 09-11 June 2026

References: Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; Generally accepted practices promoted by American Association of Collegiate Registrars and Admissions Officers (AACRAO) and U.S.-accredited higher education institutions.

~~Final grades will be available to students after the end of each academic term. Students must assume the responsibility of reporting any errors on their grade report to the Office of Admissions, Records and Retention (OARR) within two weeks after receiving their grade report. If not, the grade will remain on the record.~~

1. Release of Final Grades

Final grades shall be made available to students within two business days following the date when grades are due from instructors each academic term.

2. Student Responsibility

Students are responsible for reviewing their grades and academic records for accuracy and for reporting any suspected error to the Office of the Registrar and the relevant faculty member within two weeks of the date grades are officially released.

3. Finality of Grades

Final grades recorded on a student's official academic record are final unless changed through an approved process in accordance with College policy.

4. Late Grade Change Requests

Grade change requests submitted beyond the two-week period may be considered where there is documented error or extenuating circumstances recognized under College policy.

5. Student Rights

Nothing in this policy supersedes students' rights under applicable federal or institutional regulations governing access to and correction of educational records¹.

See Administrative Procedure 4502.

¹This policy is intended to be consistent with the requirements of the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and applicable regulations governing the accuracy, privacy, and correction of student educational records, as well as generally accepted practices promoted by AACRAO and U.S.-accredited higher education institutions.