

COLLEGE OF MICRONESIA-FSM BOARD POLICY NO. 1313

Minutes of Meetings

Date Adopted: 02-23 March 2006

Date Revised: 15 March 2018

Date Reviewed: 19 March 2015; 15 March 2018; 9-11 June 2026

References: ~~PL 7-79, Section 13 (6); Board Bylaws, Section 2~~ PL 7-79 § 13¹;
Board of Regents Bylaws, Article VI, §§ 7(b), 8(a)–(d), 9, and 11 (2025);
Article VIII, §§ 2 and 3 (2025)²

The ~~E~~xecutive ~~assistant~~ Officer to the ~~P~~resident of the ~~C~~ollege serves as the ~~B~~oard's recorder at all meetings.

The minutes of all meetings — regular, special, and teleconference — are presented for adoption at the next face-to-face meeting of the ~~B~~oard. The official minutes are disseminated within 20 calendar days of being officially adopted along with the list of actions and directives from the meeting in which the minutes were adopted.

All minutes of ~~B~~oard meetings, except for records of executive sessions of the ~~B~~oard or records expressly deemed non-public by the ~~chairman~~ chairperson, are open to inspection at the ~~O~~ffice of the ~~C~~ollege ~~P~~resident.

¹See https://fsmlaw.org/fsm/code/title40/T40_Ch07.htm#712

²See https://www.comfsm.edu.fm/wp-content/uploads/2026/04/COM-FSM_BOR-REVISED_Bylaws-2025.pdf