

AGENDA ITEM 11.c

Review of **Board Policy No. 4335 (Withdrawing from All Courses)**, **Board Policy No. 4408 (Auditing Courses)**, **Board Policy No. 4500 (Early Warning Deficiency Notices)**, and **Board Policy No. 4501 (Mid-Term Grades)**.

RECOMMENDED DIRECTIVE

The Board of Regents hereby approves:

1. **Board Policy No. 4335 (Withdrawing from All Courses)** and **Board Policy No. 4500 (Early Warning Deficiency Notices)**; and
2. **Board Policy No. 4406 (Auditing Courses)**, and **Board Policy No. 4501 (Mid-Term Grades)**, with amendments as described hereunder.

DISCUSSION

Policies and procedures provide continuity while allowing the institution to adapt to changing needs. In accordance with **Board Policy No. 1610 (Governance)** and **Board Policy No. 2001 (Policy on Policies)**, and following the **2022–2027 BOR Master Planning Calendar**, the Vice President for Enrollment Management and Student Services (EMSS), in coordination with relevant EMSS offices and standing committees, systematically reviews and evaluates policies and procedures related to Enrollment Management and Student Services (Chapter 4) to ensure their continued relevance and effectiveness.

On February 11, 2026, the **Recruitment, Admissions, and Retention Committee (RARC)** reviewed and endorsed Board Policy Nos. 4335, 4500, 4406, and 4501, and on [March 10 and 23, 2026](#), the **Executive Committee (EC)** also reviewed and endorsed these policies, subsequently forwarding them to the Board of Regents for consideration and approval.

Policy	Remarks
Board Policy No. 4335 (Withdrawing from All Courses)	No amendments
Board Policy No. 4500 (Early Warning Deficiency Notices)	No amendments

<p>Board Policy No. 4406 (Auditing Courses)</p>	<p>The final sentence, “<i>Students in a degree program who have earned less than 30 semester credits,</i>” was inadvertently included during the transcription of the policy into the institutional policy template following the March 22–24, 2014 Board review, and was again carried forward during the Board’s November 27, 2019 review and adoption. This sentence is unrelated to course auditing and is therefore removed to ensure accuracy and consistency with the Board-approved policy.</p> <p>On March 18, 2026, the Finance Committee reviewed and endorsed the policy.</p>
<p>Board Policy No. 4501 (Mid-Term Grades)</p>	<p>The phrase “<i>satisfactory academic</i>” in the second sentence of the policy statement is grammatically incomplete, as the adjective <i>academic</i> requires a noun (such as <i>progress</i> or <i>performance</i>) to complete the thought. This appears to be a transcription error that occurred when the policy was incorporated into the college’s institutional policy template following the Board’s review and approval at its December 5, 2018, meeting.</p> <p>To ensure grammatical accuracy and consistency with the approved policy, the compound noun phrase “<i>progress or performance</i>” shall be inserted immediately after the word <i>academic</i>.</p>

ACTION TAKEN VOTE

- Approved as presented
- Approved with modifications
- Disapproved
- Deferred to a later meeting.

Ayes Nay Abstain
Date _____