



Report to the Board of Regents



Administrative Services | Enrollment Management and Student Services | Instructional Affairs
Institutional Effectiveness and Quality Assurance

Student success is our success!

June 17, 2022, Meeting



DEPARTMENT FOR INSTRUCTIONAL AFFAIRS

Academic Programs | CTEC | State Campuses | FSM Fisheries & Maritime Institute | Cooperative Research & Extension

NEW PROGRAM: ACCJC APPROVES THE COLLEGE TO OFFER BSBA WITH AN EMPHASIS IN ACCOUNTING

THE COMMISSION ENCOURAGES THE COLLEGE'S CONTINUED WORK TO ENSURE EDUCATIONAL QUALITY AND TO SUPPORT STUDENT SUCCESS.

On April 19, 2022, the college submitted to the Accrediting Commission for Community and Junior Colleges (ACCJC), Western Association of Schools and Colleges (WASC) an *Application for Substantive Change* to offer a Bachelor of Science in Business Administration (BSBA) with an emphasis in Accounting. On May 24, 2022, the ACCJC Committee on Substantive Change reviewed the application and acted to approve it.

In his May 24, 2022, letter to the college's Interim President, ACCJC Vice President Kevin Botenbal expressed on behalf of the commission his appreciation for the work that the college undertook to prepare this *Application for Substantive Change*. He further added that the Commission encourages the college's continued work to ensure educational quality and to support student success.

NATIONAL CAMPUS

PROMOTING FUTURE GENERATIONS OF HEALTH PROFESSIONALS IN FSM



On April 6, 2022, Dr. Momoe Takeuchi (Country Liaison Officer) and Mr. Semenson Ehpel (Health System Coordinator) from the World Health Organization (WHO) Office for Northern Micronesia met with Dr. Paul Dacanay, Chair of the Division of Health Science at the College of Micronesia-FSM, his staffs and the students that are studying in the Nursing program and the Doctors & Dentist For Tomorrow (DDFT) program at the COM-FSM National Campus.

Dr. Takeuchi presented an overall introduction of what does WHO do for Universal Health Coverage (UHC), health systems and workforce, the WHO Global Strategic Directions for Nursing and Midwifery, and internship and volunteer opportunities in WHO and the United Nations (UN). The World Health Organization (WHO) is a specialized agency of the UN that was established on April 7, 1948, and to commemorate the anniversary of the founding of the WHO, *World Health Day* is celebrated every year on April 7. WHO's goal is to ensure the highest attainable level of health for all people. WHO Country Office for the Northern Micronesia (FSM, Marshall Islands and Palau) is currently located in Pohnpei,

serving the government as a member of the UN Multi-country office Micronesia.

Mr. Ehpel presented information on the learning support provided by the WHO Fellowship Programme and Pacific Open Learning Health Net (POLHN). The WHO Fellowship Programme provides opportunities for trainings and studies in the health-related areas (off island or through distance learning) and specialist trainings within own countries. POLHN provides free online learning opportunities to health workers through non-credit and accredited courses in the areas of medicine, nursing, health education and public health; as well as self-paced online courses for continuing professional development.

According to Dr. Dacanay, "Students who attended the seminar showed their interest in various learning opportunities and expressed their wish to protect health of people and communities." The Division of Health Sciences Program has been instrumental in developing and leading the nursing and public health programs of the college to nurture future generation of health professionals in FSM, he further added.

CHUUK CAMPUS

COM-FSM CHUUK CAMPUS WECARE PROGRAM

Chuuk Campus is piloting a program called "COM-FSM Chuuk WeCare Program" with the purpose of helping those "border-line" non-admit students to improve their English and Math skills during the summer, and preparing them to retake the COM-FSM Entrance Test (COMET).

According to the Campus Dean Kind Kanto, "This program is free of charge. Some of our instructors at the campus volunteer to do the training. On May 23, 2022, invitation letters were distributed to the high schools for principals and individual students."

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COM-FSM EDUCATIONAL MISSION¹

The College of Micronesia-FSM is a learner-centered institution of higher education that is committed to the success of the Federated States of Micronesia by providing academic and career & technical educational programs characterized by continuous improvement and best practices.

¹Approved by the college's Board of Regents on March 8, 2017, <http://www.comfsm.fm/boardirectives/Directives-17-03-08.pdf>

KOSRAE CAMPUS

FOUNDING DAY CELEBRATION

Kosrae Campus observed the college's Founding Day on Friday April 1, 2022. One of the activities included a nature conservancy trip to Utwe Biosphere Reserve by faculty, staff, and students to learn about:

- ▶ the different flora and fauna (e.g., animal species, plant species, bird species, insect species, fish species);
- ▶ conservation and preservation activities and efforts that the Utwe Biosphere Reserve organization has undertaken to protect the reserve;
- ▶ local survival skills in nature (e.g., food preparation, cooking skills, fishing & hunting skills, and others); and
- ▶ physical and mental exercises/activities (e.g., ball games, swimming, snorkeling, diving, kayaking, hiking, card games, checker games, and others).



RETIREMENT LUNCHEON

The campus administration hosted a farewell retirement luncheon for Cooperative Research and Extension (CRE) Youth Extension Agent Mr. Paliknoa Sigrah on April 22, 2022. Several campus employees attended the luncheon to bid farewell to Mr. Sigrah who officially retired from the college after 26 years of service, initially with the Upward Bound Program (UB) and subsequently with CRE as Youth Program Extension Agent.



CAMPUS ANNUAL INCENTIVE DAY

The campus held its annual Incentive Day program on May 16, 2022, to recognize selected employees for their years of service to the college and nominated employees for their exceptional performances to promote and serve the college.

The following incentive categories and employees were recognized and awarded:

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CHUUK WECARE ... from page 1.

The COM-FSM Chuuk WeCare Program is scheduled for June 6 to July 15, 2022. We wish to start with not more than 30 students with a hope of getting most of them to pass the COMET and enroll with us in fall, the campus dean further added.

HEERF FUNDED PROJECTS

The campus' Facilities & Maintenance submitted \$106,705.00 project for funding under the Higher Education Emergency Relief Fund (HEERF) in order to improve ventilation, water supply, and security of the facilities. The project's scopes include repairs of ceiling fans, exhaust fans in restrooms, window screens, rain gutters, and roofing for buildings A, B, C, F, H, I, and J. The request was approved and we are now preparing necessary documents for bidding.

Other HEERF funded projects at the campus include fencing and replacement of computers in the labs and library.

CAREER & TECHNICAL EDUCATION CENTER

ELECTRICAL APPRENTICESHIP PROGRAM

On May 25, 2022, Mr. Nixon Anson, General Manager of Pohnpei Utility Corporation (PUC) met with the college's Interim President to discuss electrical apprenticeship training via the US Department of Labor (USDOL) Registered Apprenticeship program.



Registered Apprenticeship Training Program's May 25, 2022, meeting.

The USDOL Registered Apprenticeship training program will be administered by the college for PUC and is slated for Summer 2022. The training program combines paid on-the-job training and classroom related instructions. The combination training approach not only leads to competency and USDOL certification, but also highly paid workers.

Additionally, the apprenticeship training program directly supports the college's mandate to build FSM's workforce.

UPDATES: CTEC CONSTRUCTION PROJECTS



Foundation work of the multi-purpose building continues which now includes some plumbing installation. Progress is slower than expected due to rainy weather, but there is progress nonetheless.



The bus/taxi drop-off by the entrance to the lower part of CTEC is complete. This drop-off will assist mitigate traffic issues at the lower CTEC parking. The location of the drop-off is ideal since it is directly in front of the student resting area for the lower CTEC.



The green house for AFT is being assembled between the upper and lower part of CTEC. The green house is next to the path under the mahogany trees. This green house will be a venue for providing the practical aspect of the AFT courses.



The Maintenance laid black sand on the pathway between upper and lower CTEC and this work continues. In addition to beautifying the pathway, this initiative also improves the walking surface of the pathway.

YAP CAMPUS

FOUNDING DAY CELEBRATION

The campus celebrated Founding Day on March 31, 2022, on campus with games and cultural activities. More than 100 students, faculty, and staff participated in the activities and game competitions between the four teams. The winning teams received prizes of cookies and ice cream. Everyone was happy to be together again in a face-to-face event.



INCENTIVE DAY ... from page 1.

- ▶ Dr. Frehiwot B. Teshome, *Faculty of the Year*
- ▶ Srue R. Charley, *Staff of the Year*
- ▶ Shrue-Miako A. Sahn, *Award of Recognition*
- ▶ Skipper Ittu, *Student Choice Award*
- ▶ Tolenna Tolenna, *Innovative Award*
- ▶ Paliknoa Sigrah, *Employee Retirement*
- ▶ George Tilfas, *5 Years of Service*
- ▶ Hiroki Noda, *10 years of Service*
- ▶ Teodoro Bueno, *15 Years of Service*
- ▶ Kenye Killin, *37 Years of Service*

CLOSE-UP PROGRAM VISIT

Participants of the Close-Up Program from the Kosrae High School visited the campus on April 5, 2022, as part of the *Students' Walking Workshop* experience, and to learn about the roles, services, and responsibilities of different government and non-government agencies, including businesses around the Tofol area, in Kosrae.



The theme for this year's program, "Our Challenges, Our Restoration, and Our Identity Steering Us Forward", allowed the opportunity for students to learn about daily operations, issues, challenges, and opportunities that the leadership from various areas normally encounter and resolve on a regular basis.

FSM FISHERIES & MARITIME INSTITUTE

FOUNDING DAY CELEBRATION AT FSM-FMI

The college's Founding Day was celebrated at FSM-FMI on April 1, 2022, at the FMI baseball soccer field. Cadets, employees, and family members were put into four teams and team sports competition and bonding through interaction was the main highlight of the celebration.

Lunch and refreshment were also served and the day was concluded with award of prizes to the winning team and individuals who won the games and raffle tickets. More than forty different prizes were given out by FSM-FMI sport committee chair, Quartermaster Rufus Yaisolug. Prizes include t-shirts, note books, writing pens, gardening tools, phone cards, flash lights, computer flash drives, kitchen utensils and many others.



TRADITIONAL NAVIGATION: COMMENCEMENT CEREMONY

The first commencement ceremony for five Okeanos/traditional navigation graduates was held on April 30, 2020, at the FSM-FMI campus. Among the five graduates is one female from the island of Lamotrek. This very first traditional navigation course started at FSM-FMI in July 2020.

The crowd watched in amazement as the traditional part of the ceremony was performed by Grand Master Ali Haleyalur assisted by his group of navigators.

MARCH 13, 2022, CAMPUS FACULTY & STAFF PROFESSIONAL DEVELOPMENT DAY

This day brought faculty and staff together to get hands-on training on TracDat and Canvas along with team-building activities. All faculty and staff gathered at the student lounge to share information about campus programs, services, and had fun activities. One of the highlights for the day included a presentation on *Spawning Giant Clams* by CFE Aquaculture Extension Agent Vivienella. Faculty and staff were teamed up in groups to identify areas needing improvement as well as share success stories or work accomplishments they are proud of.



Group team-building activity



Faculty sharing how to's & better use of canvas

FACULTY AND STUDENT AWARDS

The campus had its Student Award Day on May 13, 2022, awarding students with certificates of recognition and appreciation in the categories of *Academic Excellence*, *Perfect Attendance* (face-to-face classes), and *Most Improved*. Four students with academic excellence (GPA=4.0) also received gift bags with prizes donated by government offices, organizations, and the campus.

The campus also had its Incentive Award Day on May 18, 2022, with a luncheon to celebrate the hard work and efforts, and give special recognition to the following:

- ▶ Dr. Daniel Helman, *Award of Recognition*
- ▶ Berton Miginigad, *Staff of the Year*
- ▶ Dr. Joy Guarin, *Faculty of the Year*
- ▶ Serphin Ilesuyalo, *Community Service*
- ▶ Dr. Murukesan Krishnapillai, Rick Rutmag, and Thomas Gorong, *Good Health Award*
- ▶ Other awards for *Years of Services* were given to several faculty and staff.



YAP CAMPUS COMMENCEMENT CEREMONY

The campus had its commencement ceremony on May 19, 2022, at 2:00 PM, at the classroom block building. COM-FSM Regent and Yap State Governor Jesse Salalu conferred degrees and certificates to 14 graduates who participated in the commencement ceremony. Also present at the ceremony to accept the graduates was Yap State's Director of Education, Ms. Pamela Legdesog.



CRE COLLEGE OF MICRONESIA FSM COOPERATIVE RESEARCH AND EXTENSION (CRE)

CRE YOUTH PROGRAMS AND ACTIVITIES ACROSS THE FSM

The 2017-2023 FSM National Youth Policy is the youth's national response to addressing their issues and refers explicitly to youth's rights and responsibilities. It seeks to ensure opportunities for all youth to be active, responsible, and self-reliant members of the community by developing their full potential. All programs at CRE have a youth component which implement outreach strategies, conduct workshops, provide entrepreneurial training, give educational sessions, and conduct counseling sessions to reach youth and families. Focused activities include skills and team-building strategies, sports and recreation activities, agriculture and aquaculture production, cooking and food processing classes, community service, training on sewing and handicrafts, and business development training. Youth programs envision promoting an environment conducive for FSM youth and families to develop and nurture sustainable lives.

Continued to page 4



TRADITIONAL NAVIGATION ... from page 2.

Invited honored guests witnessing this special occasion include traditional leaders from the two traditional councils of Pilung and Tamol, the Yap legislature speaker, Honorable Vincent Figil, Honorable Governor Jesse Salalu and other government officials.

NORMA ZOOM AND UPGRADING FOR OBSERVERS

National Oceanic Resource Management Authority (NORMA) continues to use FSM-FMI's computer lab to train its observers throughout the COVID-19 pandemic period. Training is conducted by Forum Fisheries Agency (FFA) and NORMA facilitators. The next planned course is scheduled on May 24, 2022, involving four NORMA observers from Yap.

Basic sea safety (BSS) upgrading for NORMA observers in other FSM states is scheduled to be held in Pohnpei during summer this year. Two instructors from FSM-FMI and a first aid instructor from COM-FSM National Campus will facilitate this training. The training is funded by FFA through NORMA.

UPGRADING OF FSM-FMI INSTRUCTORS

Two FSM-FMI instructors will join MV Voyager dry-docking at the Osaka Japan dry-dock yard in July 2022. The plan involves sending one navigation and one engineering instructor to observe the dry-docking maintenance and repair work while at the same time attain their sea-time service.

This is part of the FSM-FMI's plan for upgrading its instructors, and to remain in compliance with Standards of Training, Certification, and Watchkeeping (STCW) standards and requirements.

FSM-FMI 19TH COMMENCEMENT CEREMONY

On May 18, 2022, FSM-FMI held its 19th Commencement Ceremony to recognize and graduate its 10 cadets. Four cadets received a Class 5 Master certificate, and six received a Class 5 Marine Engineer certificate. All the 10 cadets also received an advance fishing technology and a Class 6 Master/ Marine Engineer certificates.

Of the 10 cadets, nine are from Yap State, and one from Pohnpei State.



FSM-FMI GRADUATES EMPLOYED ON THE NEW FSM PATROL BOATS

LCDR David Perry, the FSM maritime surveillance adviser, reported that six FSM-FMI graduates are currently employed onboard the new FSM Guardian-class patrol boats, and he wishes to continue this tradition of recruiting FSM-FMI graduates to manning FSM patrol boats, female graduates in particular.

UPDATES: LEARNING RESOURCES CENTER

The college's Learning Resources Center (LRC) has been selected as a recipient of books through The Tokyo Foundation for Policy Research READ JAPAN PROJECT 2021 supported by Nippon Foundation.

Table 1. Statistics: Programs and Services

Campus	Patron Usage	Course Reserves	Circulated Materils	Vistiors	Computer Usage	Tech Assist	Reference Assist	Total Volumes
Chuuk	655	0	0	0	655	0	0	11,291
CTEC	891	40	78	6	404	77	12	4,643
Kosrae	277	0	45	0	235	5	6	4,524
National	12,063	32	241	0	1,624	31	16	74,207
Yap	1,223	21	243	0	1,340	18	29	11,685
Total	15,109	93	607	6	4,258	131	63	106,350



DEPARTMENT FOR ENROLLMENT MANAGEMENT & STUDENT SERVICES

Admissions & Records | Center for Entrepreneurship | Counseling | Financial Aid | Security & Safety | Student Life

SUMMER 2022: STUDENT ENROLLMENT AT THE SECOND HIGHEST LEVEL IN NINE SUMMER SESSIONS

EXCEPT CTEC & KOSRAE CAMPUS, ALL CAMPUSES SURPASSED THEIR SUMMER 2022 ENROLLMENT TARGETS.

The Office of Admissions, Records and Retention (OARR) reported that as of June 6, 2022, the college has a partial summer enrollment of 1,227 students with 7,002.5 registered credits (or 1,167 full-time equivalent students). These figures are the second highest summer enrollment the college has recorded for the past nine summer sessions.

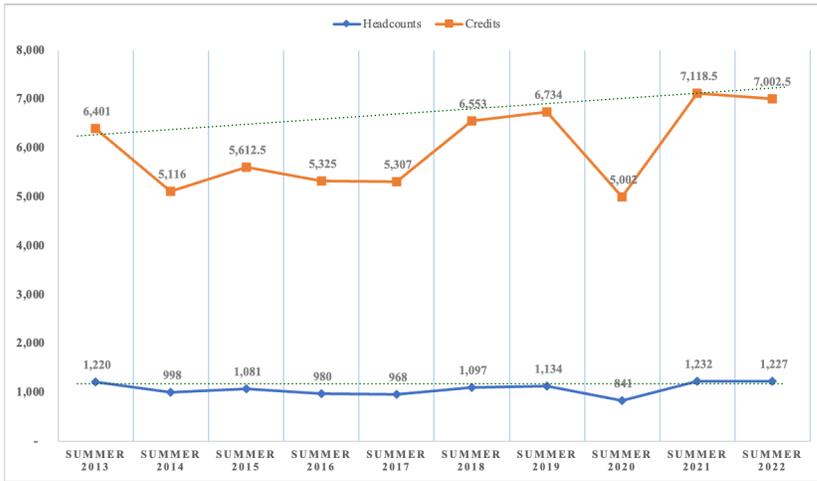


Chart 1. Summer 2013 to summer 2022 college-wide enrollments in head-counts and registered credits

The college's registrar reported that all campuses except the Career & Technical Education Center (CTEC) and Kosrae Campus surpassed their summer 2022 enrollment targets in both head-counts and registered credits. As of report, college-wide summer 2022 enrollment is 21% and 22% above the enrollment targets in head-counts and registered credits, respectively. Table below shows the college's summer 2022 enrollment in comparison to its enrollment targets for summer 2022 by campus.

Table 1. Summer 2022 actual enrollment vs. Summer 2022 enrollment targets by campus

Campus	In Headcounts				In Registered Credits				FTE ⁴
	Target ²	Actual ³	CountDiff	%Diff	Target ²	Actual ³	CountDiff	%Diff	
National	432	579	147	34%	2,490	3,356	866	35%	559
CTEC	221	190	-31	-14%	1,232	1,046.5	-186	-15%	174
Chuuk	155	210	55	35%	981	1236	255	26%	206
Kosrae	114	89	-25	-22%	621	509	-112	-18%	85
Yap	96	159	63	66%	526	855	329	63%	143
Total	1,018	1,227	209	21%	5,759	7,002.5	1,244	22%	1,167

¹Summer 2022 enrollment data in head-counts, registered credits and full time equivalent (FTE) students as of June 6, 2022. Regular registration for summer 2022 continues until June 10, 2022 for incoming new students.

²The enrollment targets provide the college data on revenue projections which are used to guide annual budget development.

³Actual enrollment for summer 2022 as of June 6, 2022.

⁴Full time equivalent (or FTE) is derived by dividing the student credit hours by the full-time credit load. In the above table 7,002.5 registered credits is divided by six (full-time credit load for summer), thus 1,167 FTE students.

CRE ... from page 3.

The Youth and Family extension program aims to reach a total of 1,500 participants every year. From October 1st to date, more than 1,600 youth participants have benefited from the program across the FSM. Below are the number of youth clients per site participating in various activities. Other CRE Programs that engage youth groups in their activities include Agriculture (397 youth participants), Aquaculture (454 youth participants), Water and Food Safety (236 youth participants). As a result, CRE has provided extension program activities to a total of 2,715 youth participants so far during the fiscal year.

- ▶ Kosrae CRE has helped 204 youth participants in activities including vegetable gardening, weaving, sewing, handicrafts, and food processing and cooking demonstrations.
- ▶ Pohnpei CRE has provided outreach activities to 307 youth participants especially in vegetable gardening and team-building activities.
- ▶ Chuuk CRE has reached a total of 724 youth participants in various communities implementing program activities in youth counseling, health and nutrition, vegetable gardening, and sports,
- ▶ Yap CRE has engaged 393 youth participants in program activities including vegetable gardening, handicrafts, weaving and sports.



**COLLEGE OF MICRONESIA FSM
CENTER FOR ENTREPRENEURSHIP**

HYDROPONIC FARM MANAGEMENT TRAINING AND CERTIFICATION

The Center for Entrepreneurship (CFE) conducted a two-day hydroponic farm management certification training for the CFE staff. During the training, participants learned to manage different hydroponics systems and the fundamentals of climate, water, nutrition, and plant health in these systems. The course is designed for growers with some experience and training. Topics covered include hydroponics growing systems and structures, specific vegetable crop examples, business management, and food safety.

Mr. Rafael Pagaling, CEO of Zennor Hydroponic Farms, conducted the course. Zennor farm is a learning facility in the Philippines certified by the Philippine Department of Tourism (DOT) and the Philippine Department of Agriculture (DAR). In addition, DOT recognized their farm as one of the Certified Philippine Good Agricultural Practices (PhilGap) Farms.

The course ran from April 25 to April 26, 2022, and included a

SUMMER 2022 ... from page 4.

To accommodate high school seniors who will be graduated from high school during the first week of June 2022, the college has extended registration for incoming new students on June 6-10, 2022, and has scheduled a special summer session that will start on June 13, 2022, and will end, July 17, 2022.

FINANCIAL AID: COLLEGE AWARDS \$3.898 MILLION PELL TO 1,386 STUDENTS ENROLLED LAST SPRING 2022

The college's Financial Aid Office (FAO) reported awarding \$3,898,149.18 Pell Grant to 1,386 students enrolled last spring 2022. According to the acting director of FAO, "The 1,386 students represent 99% of the Pell eligible students who were enrolled last spring 2022." Table below shows the distribution.

Table 2. Spring 2022 Pell Grant by campus

Campus	Enrollment (N)	Pell Eligible (A)	A in % of N	Awarded Pell (B)	B in % of A	Amount of Pell
National	865	725	84%	725	100%	\$ 2,137,653.86
CTEC	272	221	81%	221	100%	610,687.75
Chuuk	234	149	64%	149	100%	407,614.57
Kosrae	153	123	80%	122	99%	300,416.00
Yap	208	169	81%	169	100%	441,777.00
Total	1,732	1,387	80%	1,386	99%	\$ 3,898,149.18

337 STUDENTS RECEIVED \$129,604.25 FROM THE SEG WORK STUDY PROGRAM. 114 STUDENTS RECEIVED \$115,009.75 FINANCIAL ASSISTANCE FROM SEG

G\$49,293.50 OF FINANCIAL ASSISTANCE FROM THE NATIONAL AND STATE SCHOLARSHIPS, INCLUDING CFMS SUBSIDY

The college's Financial Aid Office (FAO) reported that 337 students across the college had enrolled in the Supplemental Educational Grant (SEG) Work Study Program last spring 2022, and received \$129,604.25 financial assistance from the program. FAO also reported awarding \$115,009.75 of financial assistance from SEG to 114 students enrolled last spring 2022. Table below shows the distribution.

Table 3. Spring 2022 SEG and SEG Work Study Program

Campus	Supplemental Educational Grant (SEG)		SEG Work Study Program	
	Recipients	Financial Assistance	Recipients	Financial Assistance
National	107	\$ 108,116.25	190	\$ 73,332.50
CTEC	7	6,893.50	53	18,798.25
Chuuk			13	4,488.75
Kosrae			4	1,131.25
Yap			34	11,825.00
FSM-FMI			43	20,027.50
Total	114	\$ 115,009.75	337	\$ 129,603.25

Four former US military servicemen enrolled at the National Campus last spring 2022 participated in the US VA Work Study Program and received \$3,262.50 financial assistance.

50 students also enrolled last spring 2022 were awarded \$49,293.50 scholarships and financial assistance from the FSM National and State Scholarship, and subsidy from the Congress of the FSM.

COLLEGE GRADUATED 168 STUDENTS LAST SPRING 2022

The Office of Admissions, Records and Retention (OARR) reported that the college graduated 168 students last spring 2022. Of these 168 students, nine were graduated from the college's baccalaureate program in elementary education.



A total of 97 graduates from the National Campus, 27 from the Career & Technical Education Center (CTEC), 23 from Chuuk Campus, nine from Kosrae Campus, and 12 from Yap Campus.

HYDROPONIC FARM ... from page 4.

personalized certificate of completion. In addition to the training event, the CFE director discussed future collaborations with Zenor Farms to develop CFE's hydroponic farms to be a part of their list of learning sites. The partnership will invite people from all over the region to visit CFE's farm and learn about the difference in hydroponic operations in FSM. This collaboration will increase the reputation of the college in addressing food security. In addition, the visiting fee from the visitors will provide program income that will be used to improve the services offered by the CFE.



The CFE staff are the first certified hydroponic growers in FSM and are now more capable of sharing their knowledge with the college and the community.

HCFE ASSOCIATES BRING HOME THE BACON DURING THE GOOGLE TECHSTARS START-UP WEEKEND IN MICRONESIA

Seven sustainability-focused business ideas from teams representing Commonwealth of the Northern Mariana Islands (CNMI), Guam, Republic of Palau, Pohnpei, and Yap came out of the Start-Up Weekend Micronesia "Solve 2Day, Evolve 2Morrow" event hosted online from April 27 to April 29, 2022, by the University of Guam (UOG) Entrepreneur Society student organization, UOG's Center for Entrepreneurship & Innovation, and the Pacific Islands Small Business Development Center Network. With the assistance of Northern Marianas College (NMC), the College of Micronesia-FSM (COM-FSM), and Small Business Development Centers (SBDC) centers throughout Micronesia, the weekend-long event engaged 35 participants on five islands throughout Micronesia with the dream of starting their own business. Participants pitched their business ideas with a focus on sustainability. The participants then formed and built a business plan to turn the most feasible ideas into small-business startups. The teams pitched their startups to a panel of judges who determined the winners. Three teams represented Pohnpei and competed with participants from all over the region.

On the final day, the team from Pohnpei emerged victorious with their Sustainable Conservation Recycling of Agricultural Products (SCRAP) business idea. A panel of eight members from each state asked questions about their business plan, financial plan, and marketing plan. In their presentation, the team emphasized the importance of raising pigs on the Island and the problem of the shortage of supplies in pig feeds. Using data researched from restaurants around the Island, they found the solution in scraps from the day-to-day leftover food waste. SCRAP received \$2,500 in seed money, which will be used to help start their business. The winners were also featured on the University of Guam's website and interviewed with Kuam News Guam.

The activity did not only train the students in proposal writing. The training also significantly improved their research, communication, leadership, and skills in innovation. CFE is looking forward to hosting the next Start-up Weekend Micronesia.

CFE UNICEF INTERNS ORGANIZE WORLD WATER DAY 2022

On March 22, 2022, the Pohnpei State Department of Education (PDOE) and the Center for Entrepreneurship (CFE) in partnership with United Nations International Children's Emergency Fund (UNICEF) joined the rest of the world to celebrate the World Water Day 2022 at the Kolonia and China Friendship Center. CFE UNICEF interns led the coordination and organization of this event.

The event was joined by more than three hundred participants from all

UPDATES: COUNSELING & TUTORING SERVICES

Counselors at the National Campus facilitated: (a) resume-writing workshop to students enrolled in the SEG Work Study Program; and (b) transfer workshop to candidates for spring 2022 graduation from CTEC.



Lead counselor continues to work with the acting VP for Institutional Effectiveness & Quality Assurance (IEQA) on the launching a new student progress tracking system: Nuro Retention. This application provides a platform that shows integrated data, dashboard, risk indicators, case managements, and others. Through one of its components (Nuro Discovery Survey), faculty and staff will be able to discover the needs of each individual student, and identify life issues and risk factors of students; as such, providing faculty and staff with a more effective and all-inclusive tool to discover the needs of each individual student. Additionally, with detailed individual student data and aggregate population reporting, the college will be able to better align available resources not just limited to its counseling services. Currently, the college uses Dropout Detective™ to reach out to students on academic high-risk end. However, with the Dropout Detective™, counselors are limited to the students' academic progress; whereas, Nuro Retention identifies the students holistically to include students' personality traits, basic life needs and obstacles to engagement, mental health, etc., which may contribute to the students' failed academic progress. Counselors and key support staff from all campuses will participate in a two-day e-training on Nuro Retention on June 14-16, 2022.

NATIONAL CAMPUS AND THE CAREER & TECHNICAL EDUCATION CENTER (CTEC) JOINTLY CELEBRATED THE COLLEGE'S 29TH FOUNDING ANNIVERSARY

Students, faculty, staff and administrators from National Campus and the Career & Technical Education Center (CTEC) participated in the celebration of the college's 29th Founding Anniversary jointly organized by National Campus and the Career & Technical Education Center (CTEC) last April 1, 2022, with the theme: "Culture and education provide foundation for student success."

The celebration kicked off with a parade of students, faculty, staff and administrators from the FSM-China Friendship Sports Center to the college's main parking area at the National Campus in Palikir, Pohnpei, and followed by an opening program, cultural showcases and presentation.



CFE UNICEF INTERNS ... from page 5.

Over Pohnpei. CFE UNICEF interns applied their communication, marketing, and leadership skills to ensure that the event was successful. Before the event, CFE UNICEF interns conducted a water quality test involving nine schools to highlight the importance of clean water consumption. They and the teachers and 7th and 8th graders from the nine schools in Pohnpei ran the water testing experiment to show the difference in the quality of treated and untreated water – making the invisible (impurities) visible. Each school collected sample water from their water sources in their school with a hydrogen sulfate (testing kit) and monitored their water samples for three days. Subsequently, the schools presented the results of their water quality test activity at the event. The students and other participants were amazed at the significant difference in the water quality.



According to Mrs. Cecilia U. Martin, Principal, Rohi Elementary, "I like this water quality testing activity; it gives me an idea that everyone, including students, is responsible for ensuring that our water is safe for drinking."

CFE UNICEF interns also tested several drinking water sources from the college, which led to the offices conducting further testing to ensure that the community had safe drinking water sources. Currently, they are preparing for their next event: the celebration of the World Menstrual Hygiene Month.

CFE also plans to expand the internship program to the other states starting in August 2022.

FIVE STUDENTS FROM CTEC GET US OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) CERTIFIED

On April 20, 2022, The Center for Entrepreneurship (CFE) started a partnership with the Continuing Education and Workforce Development at Guam Community College (GCC) to conduct the CareerSafe OSHA 10-Hour General Industry Course.

According to the CFE's executive director, "This project seeks to increase the marketability of our graduates, increase earning power, and enhance the academic performance of COM-FSM students. This partnership aims to extend the certification offered by Continuing Education and Workforce Development at GCC to FSM."

On April 22, 2022, the students completed the CareerSafe OSHA 10-Hour General Industry Course, and received their OSHA certifications.

CFE plans to extend this certification opportunities to other students, including employees at the college.

2018-2023 STRATEGIC DIRECTIONS

I. Innovate academic quality to ensure student success
Ensure student success by decreasing time to completion and increasing student satisfaction, persistence, retention, and graduation rates by innovating academic quality and enhancing student support services.

II. Strengthen resources to meet current and future needs
Strengthen resources to meet current and future needs through revenue diversification, efficient use, innovation, effective allocation, conservation, infrastructure upgrades, and investment in human capital.

COLLEGE OFFERS ADMISSION TO 1,055 (OR 79%) OF THE 1,336 STUDENTS WHO TOOK THE SPRING 2022 COMET

768 (OR 77%) OF THE 1,038 HIGH SCHOOL SENIORS ARE PLACED INTO THE COLLEGE'S PROGRAMS

The college administered the COM-FSM Entrance Test (COMET) to 1,336 students from private and public high schools in the FSM, including the college's state campuses. January 24, 2022, to March 2, 2022. Of the 1,336 students, 1,038 were high school seniors, 239 were high school juniors, and 59 were other students.

According to the college's registrar, "Of the 1,336 students (N) who took the spring 2022 COMET for fall 2022 admission, 1,055 (or 79%) were placed into the college's programs. 460 (or 34%) of these 1,055 students were placed into degree programs; while 199 (or 15%) and 396 (30%) were placed into Achieving College Excellence (ACE) and certificate programs, respectively. 281 (or 21%) were non-admit. Vis-à-vis spring 2021 COMET, the college has seen a 1% decline in the number of non-admit students."

Table 4. Spring 2022 COMET results. Distribution of placement and non-placement by state

State	Degree=Level		ACE		Certificate-Level		Non-Admit		Total (N)
	Count	In % of N	Count	In % of N	Count	In % of N	Count	In % of N	
Pohnpei	256	42%	120	20%	180	30%	51	8%	607
Chuuk	92	22%	39	9%	117	27%	179	42%	427
Kosrae	39	37%	5	5%	42	40%	20	19%	106
Yap	73	37%	35	18%	57	29%	31	16%	196
Total	460	34%	199	15%	396	30%	281	21%	1,336

Table 5. Spring 2022 COMET. High school seniors (N=1,038). Distribution of placement and non-placement by state

State	Degree=Level		ACE		Certificate-Level		Non-Admit		Total (N)
	Count	In % of N	Count	In % of N	Count	In % of N	Count	In % of N	
Pohnpei	185	41%	82	18%	140	31%	44	10%	451
Chuuk	58	18%	28	9%	85	27%	149	47%	320
Kosrae	39	37%	5	5%	42	40%	20	19%	106
Yap	65	40%	27	17%	42	26%	27	17%	161
Total	347	33%	142	14%	309	30%	240	23%	1,038

Table 6. Spring 2022 COMET. High school seniors (N=1,038). Distribution of placement and non-placement by state and school

State	School	Degree		ACE		Certificate		Non-Admit		Total (N)
		Count	%N	Count	%N	Count	%N	Count	%N	
Pohnpei	Calvary Christian Academy	14	93%	0	0%	1	7%	0	0%	15
	Madolehnihw High School	6	11%	11	20%	29	54%	8	15%	54
	Nanpei Memorial High School	35	36%	20	21%	36	37%	6	6%	97
	Ohwa International Christian Academy	1	20%	0	0%	4	80%	0	0%	5
	Our Lady of Mercy Catholic High School	27	100%	0	0%	0	0%	0	0%	27
	Pohnpei Catholic School	23	88%	1	4%	1	4%	1	4%	26
	Pohnpei Island Central School	64	31%	47	23%	64	31%	29	14%	204
	Pohnpei Seventh Day Adventist School	15	65%	3	13%	5	22%	0	0%	23
	Total	185	41%	82	18%	140	31%	44	10%	451
	Chuuk	Berea Christian High School	2	20%	0	0%	4	40%	4	40%
Chuuk High School		15	12%	19	15%	45	35%	51	39%	130
Faichuuk High School		0	0%	0	0%	0	0%	8	100%	8
Moch High School		1	7%	3	20%	9	60%	2	13%	15
Mortlock High School		0	0%	0	0%	2	18%	9	82%	11
Saramen Chuuk Academy		14	33%	5	12%	14	33%	9	21%	42



DEPARTMENT FOR INSTITUTIONAL EFFECTIVENESS AND QUALITY ASSURANCE

Information Technology | Office of Institutional Effectiveness

INFORMATION TECHNOLOGY: ZOOM DATA

A twelve-month trend analysis shows the college holds an average of 250 zoom meetings a month. Users system-wide, faculty members and administrative users are using Zoom to communicate. There has been a downward trend in Zoom usage that is attributed to a standardized adoption of the "new normal". Other tools like Canvas and Shakespace (Google) email and chatting tools are used often reducing the need to use Zoom all the time as it applies to academics.

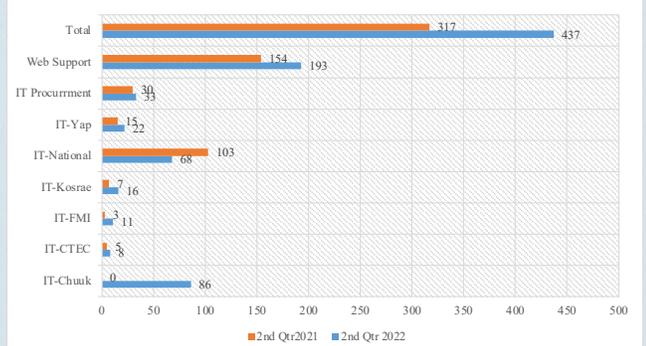
Zoom Meetings for 12 Month



HELPING THROUGH HELPDESK

Helpdesk usage has increased across the college in total in comparison to the second quarter of last year, however decreased at some campuses. The decrease is attributed to the return to campuses and in person courses. Helpdesk serves as a ticketing system for both employees and students at the college who require assistance from IT.

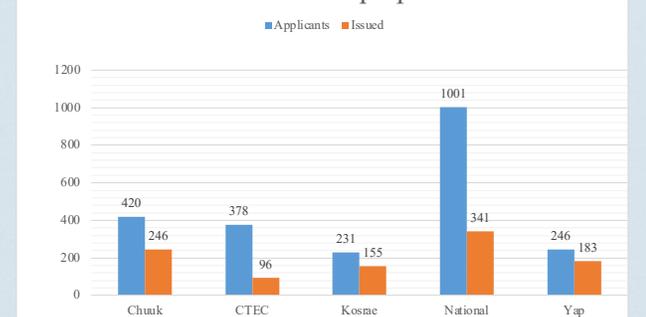
Helpdesk Usage Comparison



WE CARE LAPTOPS

Since Summer 2021 a total of 2,276 students have applied for We Care Laptop program. The college has been able to fulfill a total of 1,021 laptops. Chuuk, Kosrae, and Yap campuses have laptops on hand to fulfill their requests in full. The CTEC and National campuses will be receiving 550 laptops the on or about May 25, 2022 to help fulfill their demands. Another 1,000 laptops are also on order to fill the remainder at the National and CTEC campuses as well as go towards new applicants across all campuses for the Summer 2022 semester. The college continues to prioritize students who are currently enrolled to ensure they are able to meet the online demands of their courses.

We Care Laptops



SPRING 2022 COMET ... from page 7.

	SNHS-Fefan	1	6%	0	0%	0	0%	16	94%	17
	SNHS-Tonoas	0	0%	1	4%	8	33%	15	63%	24
	Weipat High School	1	3%	0	0%	3	8%	35	90%	39
	Xavier High School	24	100%	0	0%	0	0%	0	0%	24
	Total	58	18%	28	9%	85	27%	149	47%	320
Kosrae	Kosrae High School	39	37%	5	5%	42	40%	20	19%	106
	Total	39	37%	5	5%	42	40%	20	19%	106
Yap	Faith Christian Academic	5	26%	4	21%	8	42%	2	11%	19
	Neighboring Islands Central High School	3	9%	4	12%	11	33%	15	45%	33
	Outer Island High School-Ulithi	4	21%	2	11%	5	26%	8	42%	19
	Yap Catholic High School	24	100%	0	0%	0	0%	0	0%	24
	Yap High School	28	43%	17	26%	18	28%	2	3%	65
	Yap International Christian High School	1	100%	0	0%	0	0%	0	0%	1
	Total	65	40%	27	17%	42	26%	27	17%	161
GRAND TOTAL	347	33%	142	14%	309	30%	240	23%	1,038	

The college's registrar also reported that 239 high school juniors took the spring 2022 COMET. Of these 239 juniors, 109 (or 46%) were placed into degree-level; as such, may qualify for admission via the college's dual enrollment for high school students.

To accommodate high school seniors who will be graduated from high school during the first week of June 2022, the college has scheduled a special summer session that will start on June 13, 2022, and will end, July 17, 2022. Also referred to as the college's summer transition program, it is designed to give new freshman students head starts, get off to a strong start, and make the transition from high school to college much easier. Additionally, this will enable them to take developmental English and math courses, and a buffer of credits that will help set them up to reach graduation on a timely manner.

The college's registrar also added that In the study entitled "Using high school data to explore early college success in Pohnpei, Federated States of Micronesia" conducted by the Regional Educational Laboratory Pacific at McREL International in collaboration with the college, one of the key findings provided that first enrolling in the summer term rather than in the fall term after high school graduation was positively associated with College of Micronesia-FSM students' persistence to a second year. The probability of persisting to a second year was 83% for students who enrolled for the first time in the summer term and 60% for students who enrolled for the first time in fall term.



OFFICE OF INSTITUTIONAL EFFECTIVENESS

The Mission Fulfillment Indicator (MFI) helps the college determine how well we are doing compared to local, national and regional benchmarks in executing our mission. Meeting each individual indicator is measured relative to a range based on a corresponding threshold level and represented by an achievement status.

The 2021 status in the MFI shows a decrease in the percent achievement under the college's local benchmark of 53.3%, 30% decrease compared to 2020 status. In 2020, the college met 10 out of 12 local benchmarks. Whereas in 2021, the college met 7 out of 12. For example, the college awarded 214 degrees for AY2020-2021 versus 258 degrees in AY2019-2020. A total of 280 degrees or more is the benchmark of meeting the requirement.

Mission Aspects	Local Benchmark Indicators			Local Benchmark Indicators			National Benchmark Indicators			Total Indicators		
	Achieved		Total	Achieved		Total	Achieved		Total	Achieved		Total
	2020	2021		2020	2021		2020	2021		2020	2021	
The College of Micronesia-FSM is a learner-centered institution of higher education	1	0	1	NA	NA	0	4	4	6	5	4	7
that is committed to the success of the Federated States of Micronesia	5	4	6	NA	NA	0	NA	NA	0	5	4	6
by providing academic and career & technical educational programs characterized by continuous improvement and best practices.	4	3	5	4	4	5	1	1	1	9	8	11
Total Indicators	10	7	12	4	4	5	5	5	7	19	16	24
Percent Achievement	83.3%	58.30%		80.0%	80.0%		71.4%	71.4%		79.2%	66.7%	



DEPARTMENT FOR ADMINISTRATIVE SERVICES
 Business Office | Human Resources Office | Facilities & Maintenance |
 Procurement & Property Management Office

UPDATES: OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATIVE SERVICES

The Administrative Services Department constitutes four different units of college services which includes the Business Office, Maintenance and Facilities Division, Human Resources Division, and Procurement and Property Management Office. Two offices are with Acting directors as the Maintenance and Facilities director was referred to Hawaii for eye treatment while the PPMO Office is recruiting a new director soon to come on board upon completion of documents.



The college contracted Pohnpei Arts & Crafts to install new signs for buildings at the National campus which was completed on May 22, 2022. The signage project also included signs to be done for the interior of all 17 buildings at the National campus for emergency as indicated in our Emergency Management Plan document, signs for energy conservations, and other signs for the building which includes cell phone use, classroom rules, computer labs usage, and more.



The FY 2023 Budget hearing with the EBRC at the National Government took place last month with Interim President, Acting VP/IEQA, Comptroller, and VPAS in attendance. The members of the EBRC endorsed the budget with the tuition increases, the increases in subsidy for operation, and funding for the DDFT fund to also be appropriated for training of health workers, like new doctors, nurses, public health workers to continue to be available for all health services throughout the federation. Moreover, the FSM Congress called for budget hearing and oversight hearing on the college which the college presented overall status of the college including the FY2023 Budget. Overall, the FSM Congress is very supportive of the college request for funding.

FACILITIES & MAINTENANCE

CTEC MULTI-PURPOSE TECHNICAL BUILDING

Project commencement on September 1, 2021, and is scheduled to be completed end of August 2023. Current construction is being done on footings, grade beams and columns.



HUMAN RESOURCES OFFICE

NUMBER OF FULL-TIME PERSONNEL AS OF MAY 20, 2022

Campus	Number of Personnel	Retention		Attrition		Reasons
		Count**	Rate	Count	Rate	
National	149	146	98%	3	2%	Other job and family
CTEC	80	78	98%	2	3%	Family and retirement
Chuuk	46	46	100%	0	0%	
Kosrae	35	34	97%	1	3%	Retirement
Yap	41	41	100%	0	0%	
FSM-FMI	20	20	100%	0	0%	
Total	371	365	98%	6	2%	

The data above reflect current personnel during the reporting period, employee departed and hired/started. Personnel whose effective dates or separation dates from the college fall on dates after May 20, 2022, will be reflected in the next report.

GENDER AND CITIZEN DISTRIBUTION OF CURRENT FULL TIME PERSONNEL

Campus	Gender				Citizenship				N
	Male		Female		FSM		Non-FSM		
	Count	In %	Count	In %	Count	In %	Count	In %	
National	85	58%	61	42%	108	74%	38	26%	146
CTEC	45	58%	33	42%	64	82%	14	18%	78
Chuuk	27	59%	19	41%	42	91%	4	9%	46
Kosrae	19	56%	15	44%	29	85%	5	15%	34
Yap	21	51%	20	49%	33	80%	8	20%	41
FSM-FMI	15	75%	5	25%	19	95%	1	5%	20
Total	212	58%	153	42%	295	81%	70	19%	365

RECRUITMENT DATA FOR MARCH 12, 2022, TO MAY 20, 2022

Campus	Faculty	Management	Professional	Classified	Total
National			1		1
CTEC		1		1	2
Chuuk					
Kosrae					
Yap					
FSM-FMI					
Total		1	1	1	3

ENRICHMENT INITIATIVES

- ▶ March 16, 2022 — Sexual Harassment Prevention Training through SHRM Guam Chapter attended by 2 HR staff and staff from Yap and Chuuk Campuses.
- ▶ April 13, 2022 — *Diversity, Equity & Inclusion: Putting Words into Action* Training through SHRM Guam Chapter attended by all HR staff.
- ▶ May 17, 2022 to May 20, 2022 — *SP10 Job Evaluation Workshop* by Strategic Pay Limited was attended by 3 HR staff, 3 campus deans, 2 IT staff (Director and System specialist).
- ▶ May 20, 2022. — HRO joined the celebration for *International HR Day* and partnered with IAEA Office to promote the voluntary payroll deduction toward the endowment fund and 38 additional employees signed up at the National Campus.
- ▶ May 3, 2022 to May 20, 2022 — Annual Incentive Award across campuses where 158 awards were issued to employees.

POLICY DEVELOPMENT

The Human Resources Committee (HRC) has been holding its regular monthly meeting and the last meeting held was on May 5, 2022 reviewing Board Policy No. 6010 and its Terms of Reference (TOR).



FACILITIES ... from page 8.

NATIONAL CAMPUS STUDENT CENTER

In January, the funding for the student center project has finally been resolved through the arrears of fund already appropriated by FSM Congress. The additional needed fund of \$1,377,981 was identified and resolved by the Secretary of Finance and the Office of Compact Management along with FSM Budget Division and FSM PMU. The college has been awaiting FSM PMU to carry out the remaining arrangement for the contract signing and the ground breaking ceremony which will be scheduled for this Spring.

NATIONAL CAMPUS TEACHING CLINIC

The Pohnpei State Governor has transmitted the request for \$2.5 million to Pohnpei State Legislature to fund the said project. In addition, a bill for an act to appropriate the funds has been introduced by the legislature. Follow up request has been worked out between VPAS and the Pohnpei State Legislature Chief of Budget and the Governor's Chief of Staff to secure the fund. The total fund needed to implement this project is \$3.5 million. According to the data presented on the arrears of fund left, we are very sure that the fund is already secured for the project to be implemented.

KOSRAE CAMPUS MULTI-PURPOSE BUILDING

Still no update relating to the funding request of \$3.5 million made to the Kosrae State Government relating to this project. The college communicated with the Kosrae Executive Branch, the Kosrae Congress Delegation office requesting support for this fund to be made available through the Kosrae Compact IDP fund. No commitment has come through yet. The college also communicated through the Kosrae Campus Dean to meet with the Kosrae leadership. No update yet.

CTEC HTM BUILDING RENOVATION

The project was completed earlier this year and grand opening ceremony will be organized by Campus Dean Jack and CTEC once building is fully furnished and ready for use.

CHUUK CAMPUS PROJECT

The FSM-PMU office has not been able to release the request for proposal for rescoping for the Chuuk Campus due to strict border closing for consultant to visit the site. However, according to FSM PMU, the road access to the new campus will be included in the ADB road project funding being worked on. The access road dispute has not been resolved yet by Chuuk State Executive Branch with the recent claim by a family for compensation prior to use of the access road. According to reliable source, the new administration has committed itself to resolving the access road issue as soon as possible. In the last BOR meeting, a committee was set up by the board with Regent Jeffrey Arnold to Chair to continue to look into the land access and seek possible options to clear that access. A meeting was called by the Chair with Acting VP/IEQA and VPAS and began discussions on possible options to take. Regent Arnold will present the report from that meeting.

IMF FUNDS

The following projects funded under the Infrastructure Maintenance Funds include:

- ▶ **Chuuk Campus Bldg. K - Library Roof Replace & Renovation Project** – Project is over 80 % completed awaiting off island order and shipment of ceramic tiles to replace damaged vinyl tiles.
- ▶ **CTEC Classrooms 1-4 Roof Replacement & Renovation & CTEC Administration Floor Repair** – Both projects were awarded to RS Roque Architects & Construction Services and construction pending re-appropriation of funding.
- ▶ **National Campus Bookstore Extension.** Project completed on March 2022.



Spring 2022 semester relief activity

PROCUREMENT & PROPERTY MANAGEMENT OFFICE (PPMO)

This procurement report summarizes the unit activities from March 12 to May 20, 2022, period, with comparisons to the prior years. The processing data analysis indicates increases in the procurement activities due to HEERF and related Student WeCare Programs and Services.

PPMO Board Update; Activity Highlights between March 12- May 20, 2022, Period		
Activity Descriptions	Progress	Status
Major purchases		
RFQ B2021-29: Computer Lab Turn over for NC;CTEC; CC & KC; 405 units	Lab Computers arrived; Cleared by Kosrae Campus; Chuuk Campus; NC & CTEC	Shipments are all received pending with receiving reports
RFQ B2021-34 Second patch (Fall 2021) Student Laptops Batch	Final Payment completed	All 550 receipt & distributed to state campuses
RFQ B2022-04 Student Laptop 3rd Batch Spring 2022	Shipment in transit	ETA Pohnpei May 25, 2022
RFQ B2022-05 IT Equipment and Supplies Upgrade	About 65% of items received	Rest of the items are in transit via-USPS
RFQ B2022-06 Chuuk Campus Instructional Equipment	Progressive Computer Services was awarded	All items receipt pending receiving reports from Chuuk campus Instructional Coordinator & IT
RFQ B2022-10 Office Computer Upgrade System Wide	Recommendation by Ad-Hoc Committee	Contract in process
RFQ B2022-11 Student Care laptops 1000 pcs. 4th batch	Bid proposals in review by Ad-Hoc committee	Pending procurement contract
RFQ B2022-12 Smartboard for Classrooms	RE-advertisement	Close on 5/25/2022
RFQ B2021-13 Re-advertisement (Board of Regents Development and Training Program	Awarded to Dr David. NeunHam	Contract in progress second payment issued
Generator Purchased contract CT22-065	Awarded to NBK	All received at their final destinations (Yap Campus; Kosrae Campus & CTEC Campus)
RFQ B2022-13- HR Software	RFQ Closed on 5/20/2022	Bid proposal review by Ad-Hoc committee
COVID19 PPE Supplies: INVENTORY UPDATE	COVID19 replenishment: 4000pcs Face masks and 200 face shield	All are in storage
Mail & Cargo: FSM Custom Workshop	Procurement Officer & IT Administrative Asst. Attended workshop for 2022 tariff amendment	Workshop was held on 5/17/2022
Asset Survey & Disposal		
CRE-Chuuk two Units for disposal Nissan Frontier Trucks	One of the disposal unit will be transfer to Chuuk Campus Maintenance; Repaired for their use.	One unit will be auction out for public bidding
Administration Fleet Services:		
Currently 2 units under this fleet (Kia Sportage & Honda CRV	Kia Sportage is down; Starter problem and Honda CRV needs major services	Recommend replacement for Honda CRV
Mail Service		
Mail service vehicle is down	Ordering parts for abroad	

The Property Management Section has assisted the various campuses/offices in acquiring essential supplies, tools, equipment, and other required goods and services to support the college operations and services.



COVID-19 PROJECTS FUNDED BY HEERF

NATIONAL CAMPUS PERIMETER FENCING PROJECT

National campus fencing project is currently at 60% completion.

- (a) Two families building house and planting food crops onto college property; and
- (b) Discrepancy with recent land survey conducted by Pohnpei State Land Commission (Land & Survey) shows conflicting boundary between one currently set existing land survey team and existing boundaries found onsite.

The Office of the Vice President of Administrative Services has been coordinating with Pohnpei State Public Safety and Department of Land to assist in settling the land survey and squatter issues to move project forward.

CHUUK CAMPUS PERIMETER FENCING PROJECT – Project is at 95% completion with pending change order to extend contract time for 45 calendar days ending June 30, 2022.

YAP CAMPUS PERIMETER FENCING PROJECT

Project is @ 98% completed with pending change order to add solar lighting, increase back entry gate from 10' to 20' gate to allow access to large vehicles such as firetrucks etc. Change order would extend project completion date to June 18, 2022.

YAP CAMPUS ONSITE ELECTRICAL DISTRIBUTION SYSTEM WITH BACKUP GENERATOR

Notice to Proceed was issued to Centerlane Construction on April 4, 2022. Change Order #1 was executed and certified to relocate generator house location as recommended by Yap State Utilities Company (YSPSC) with a new completion date on November 30, 2022.

KOSRAE CAMPUS PERIMETER FENCING PROJECT

Contract fully signed and certified awaiting coordination of Notice To Proceed between Senny's Construction and Kosrae Campus.

KOSRAE CAMPUS ONSITE ELECTRICAL DISTRIBUTION SYSTEM WITH BACKUP GENERATOR

No Bid .No Contract executed to date.

CTEC PERIMETER FENCING PROJECT

A & P Enterprises, Inc. commence the project on February 1, 2022, by cutting and clearing the fence line and awaiting the confirmation and arrival of fencing materials to commence the installation.

