**COLLEGE OF MICRONESIA-FSM**

Annual Implementation Plan for Strategic Plan 2024-2029

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| **VICE PRESIDENT**: Jennifer Helieisar | **DEPARTMENT**: Institutional Effectiveness & Quality Assurance (IEQA) | **OFFICES**: Information Technology | Institutional Research | Publications & Graphics | Accreditation |

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| **STRATEGIC GOAL** | **AIP OBJECTIVES** | **ACTIVITIES** | **ASSIGNED POSITION** | **TIMELINE** |
| ACCESSINNOVATIONRESILIENCE | 1. Improve IT infrastructure at all campuses | 1.1 Assess current aging network infrastructure and make recommendations for replacements/upgrades1.2 Schedule calendar for replacing aging network infrastructure and equipment at all campuses  | ITO, VPIEQA | 2024 - 2029 |
| 2. Improve Inventory System | 2.1 Develop and implement a new inventory system to enable COM-FSM to efficiently manage its assets, monitor depreciation, generate detailed reports and avoid overstocking.2.2 Develop a guide for the use of the inventory system2.3 Provide training on the usage of the inventory system at all campuses to relevant personnel | ITO, VPIEQA, PPMO |
| 3. Provide technology support to enhance services & support learning | 3.1 Recommendations for equipment and technology resources with IA, EMSS, AS, CRE, and OTP | ITO, VPIEQA |
| 4. Peopleadmin and MIP HR Module  | 4.1 Implementing Peopleadmin and MIP HR module aims to streamline and optimize human resource management processes, enhance employee satisfaction and engagement, ensure compliance with regulations, improve data accuracy and reporting, and ultimately support the college's mission of fostering a productive and thriving academic environment. | ITO, VPIEQA |
| 5. Improve communication | 5.1 Revamping the current Drupal 6 college website for COM-FSM will modernize its online presence, improve accessibility, streamline communication, and ultimately enhance the overall experience for all stakeholders involved. | ITO, VPIEQA |
| ACCESSINNOVATION | 6. Improve bandwidth at all campus sites | 6.1 Revise current agreement with FSMTC to increase bandwidth at state campuses6.2 Acquire Starlink dishes to support online and remote learning for all state campuses6.3 Provide sufficient technology services and resources to enhance and support student learning experiences | ITO, VPIEQA | 2024-2029 |
| ACCESSRESILIENCE | 7. Improve updating and reporting of Institutional Reports  | 7.1 Coordinate compilation of assessment reports and program reviews with SLT7.2 Update annual reports for the college | OIE, VPIEQA | 2024 - 2029 |
| 8. Improve data collection management  | 8.1 Acquire a system for real time delivery of data8.2 Acquire skills for data extraction from SIS for data reporting8.3 Provide timely responses to data requests8.4 Update and post the relevant data under OIE webpage for public information | OIE, VPIEQA |
| 9. Enhance participatory governance through the Standing Committees  | 9.1 Committee training for officers of standing committees9.2 Report timely submissions of minutes for community9.3 Evaluation of committees | VPIEQA |
| 10. Enhance quality of publications shared with community | 10.1 Ensure college news and publications are fact checked and error free.10.2 Update college catalog annually with review from relevant VPs for accuracy of information | Publications, VPIEQA |
|  | 11. Ensure compliance with Accreditation Standards with ACCJC | 11.1 Develop new training plan for new 2024 Accreditation Standards11.2 Accreditation Carnival is held annually to inform college community of accreditation basics11.3 Document stories as evidence to support accreditation11.4 Communicate accreditation updates to college community and to the Board as needed | VPIEQA | 2024-2029 |
| INNOVATIONRESILIENCE | 12. Improve IT risk mitigation | 12.1 Enhance the resilience and security of IT infrastructure by implementing robust risk mitigation strategies, ensuring the confidentiality, integrity, and availability of data, systems, and services. | ITO, VPIEQA | 2024-2029 |
| 13. Improve collection of assessment reports on Nuventive | 13.1 Training conducted on new version of Nuventive for data collection13.2. Provide timelines for completion and submission of assessment reports  | OIE, VPIEQANuventive Staff |