**COLLEGE OF MICRONESIA-FSM**

Annual Implementation Plan for Strategic Plan 2024-2029

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| **STRATEGIC GOAL** | **AIP OBJECTIVES** | **ACTIVITIES** | **ASSIGNED POSITION** | **TIMELINE** |
| ACCESS  INNOVATION  RESILIENCE | 1. Improve IT infrastructure at all campuses | 1.1 Assess current aging network infrastructure and make recommendations for replacements/upgrades  1.2 Schedule calendar for replacing aging network infrastructure and equipment at all campuses | ITO, VPIEQA | 2024 - 2029 |
| 2. Improve Inventory System | 2.1 Develop and implement a new inventory system to enable COM-FSM to efficiently manage its assets, monitor depreciation, generate detailed reports and avoid overstocking.  2.2 Develop a guide for the use of the inventory system  2.3 Provide training on the usage of the inventory system at all campuses to relevant personnel | ITO, VPIEQA, PPMO |
| 3. Provide technology support to enhance services & support learning | 3.1 Recommendations for equipment and technology resources with IA, EMSS, AS, CRE, and OTP | ITO, VPIEQA |
| 4. Peopleadmin and MIP HR Module | 4.1 Implementing Peopleadmin and MIP HR module aims to streamline and optimize human resource management processes, enhance employee satisfaction and engagement, ensure compliance with regulations, improve data accuracy and reporting, and ultimately support the college's mission of fostering a productive and thriving academic environment. | ITO, VPIEQA |
| 5. Improve communication | 5.1 Revamping the current Drupal 6 college website for COM-FSM will modernize its online presence, improve accessibility, streamline communication, and ultimately enhance the overall experience for all stakeholders involved. | ITO, VPIEQA |
| ACCESS  INNOVATION | 6. Improve bandwidth at all campus sites | 6.1 Revise current agreement with FSMTC to increase bandwidth at state campuses  6.2 Acquire Starlink dishes to support online and remote learning for all state campuses  6.3 Provide sufficient technology services and resources to enhance and support student learning experiences | ITO, VPIEQA | 2024-2029 |
| ACCESS  RESILIENCE | 7. Improve updating and reporting of Institutional Reports | 7.1 Coordinate compilation of assessment reports and program reviews with SLT  7.2 Update annual reports for the college | OIE, VPIEQA | 2024 - 2029 |
| 8. Improve data collection management | 8.1 Acquire a system for real time delivery of data  8.2 Acquire skills for data extraction from SIS for data reporting  8.3 Provide timely responses to data requests  8.4 Update and post the relevant data under OIE webpage for public information | OIE, VPIEQA |
| 9. Enhance participatory governance through the Standing Committees | 9.1 Committee training for officers of standing committees  9.2 Report timely submissions of minutes for community  9.3 Evaluation of committees | VPIEQA |
| 10. Enhance quality of publications shared with community | 10.1 Ensure college news and publications are fact checked and error free.  10.2 Update college catalog annually with review from relevant VPs for accuracy of information | Publications, VPIEQA |
|  | 11. Ensure compliance with Accreditation Standards with ACCJC | 11.1 Develop new training plan for new 2024 Accreditation Standards  11.2 Accreditation Carnival is held annually to inform college community of accreditation basics  11.3 Document stories as evidence to support accreditation  11.4 Communicate accreditation updates to college community and to the Board as needed | VPIEQA | 2024-2029 |
| INNOVATION  RESILIENCE | 12. Improve IT risk mitigation | 12.1 Enhance the resilience and security of IT infrastructure by implementing robust risk mitigation strategies, ensuring the confidentiality, integrity, and availability of data, systems, and services. | ITO, VPIEQA | 2024-2029 |
| 13. Improve collection of assessment reports on Nuventive | 13.1 Training conducted on new version of Nuventive for data collection  13.2. Provide timelines for completion and submission of assessment reports | OIE, VPIEQA  Nuventive Staff |